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**Currriculum Vitae Of**

**PARTHA SARATHI BARAL**

29/o, Azimpur Govt. Colony,

Lalbag, Newmarket, Dhaka-1205

Mobile: +88-**01711-716543, 01636-302729**

**Email: eng.psb@gmail.com**

**Car**eer Objective

To work in the Mechanical engineering department of any first growing local or multinational company with immense responsibility so that my educational knowledge and working experience can be utilized to bring a positive change in the organization.

**Experience**

**ACI Motors Ltd.**

**Service Coordination Executive-Service In charge (Water Pump) (16th January, 2018 – 1st April 2019)**

**Responsibilities:**

• Establish a proper Customers Feedback system for updating of Service

• Establish & running a Service Software for properly monitoring the Field Forces.  
• Establish a proper Service reporting system from all Service staff in every month.  
• Ensure Service promotional activities when require

• Claim warranty to principal with proper documents in every month  
• Ensure proper support for Field Forces  
• Check and prepare Field Forces bills in every month in time for submission.  
• Visit the Field frequently to ensure customer as well as field forces satisfaction.  
• Give support for new product development.  
• Submit all scheduled report, tour report and expense bills on time.  
• Accept any special tasks outside his normal duties and uphold image of the Division as well as of the Company.  
• Perform any other duties assigned by the supervisor time to time.

**Venture Capital Corporation.**

**Maintenance Engineer (9th April, 2016 –15th January, 2018)**

**Responsibilities:**

• Planning and undertaking scheduled   
maintenance.  
• Diagnosing faults.  
• Repairing equipment's.  
• Supervising engineering and technical staff  
• Ensuring compliance with health and safety   
legislation.  
• Creating maintenance procedures.  
• Managing stocks of supplies and equipment

**The Merchants Ltd.**

**Sub-Asst. Engineer (19th February, 2013 – 6th April, 2016)**

**Responsibilities:**

• Inspect and Maintain Equipment  
• Diagnosing breakdown problems  
• Troubleshooting the problem and assessing   
whether parts can be repaired or need to be   
replaced  
• install new equipment and to perform   
checks following installation to ensure that   
all systems are in working order  
• Supervising engineering and technical staff

• Ensuring compliance with health and safety   
legislation.

**Academic Qualifications**

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| Examination  Title | Group/Major | Result (GPA) | Passing year | Board/University |
| BSc. in Engineering | Mechanical Engineering | 3.26 (Out of 4.00) | 2015 | International University of Business Agriculture and Technology (IUBAT) |
| Diploma in Engineering | Power Engineering | 3.21 (Out of 4.00) | 2009 | Bangladesh Technical Education Board (BTEB) |
| S.S.C | Science | 3.38 (Out of 5.00) | 2005 | Barisal |

**Training**

* 6 Months Industrial Attachment (HVAC project) in Channel I, Incepta pharmaceuticals Ltd. By throw Aziz & Company Ltd.
* 12 weeks Industrial Training on Mitsubishi Diesel Generator(Maintenance & Servicing) at “The Merchants Limited”
* 6 Month Computer Training course on MS word, Excel in TELE & Computers.
* 2 hours Leadership Training course on Managerial Skill & Leadership in ACI Motors Ltd.
* 1 Day MS-Ward & Excel Training course on MS-Ward & Excel (Part-1, Part-02) in ACI Motors Ltd.
* 6 months Computer Training Course on Skill Standard Basic(360Hrs) in Mina Computer Training Center.

**Language Proficiency**

1. English **:** Fair Reading, Writing, Speaking & Listening ability.

2. Bengali **:** Mother tongue.

**Special Qualification**

* Life Outside of work
* Initiative & Drive - A self-starter
* Responsible& Risk Averse
* Strong analytical and communication ability
* Team work & team commitment
* Ability to handle stress and pressure.

**Personal Information**

Father name **:** Anjan Baral.

Mother’s name **:**  Kalpana Rani Baral.

Vill **:** Jobdhakati

P.O **:** Hoglabatka

P.S **:** Kowkhali

Dist **:** Pirojpur

Date of Birth **:**  7th September 1989.

Sex **:**  Male

Nationality **:** Bangladeshi

Religion **:** Sanatan (Hindu)

National ID NO **:** 5090268276

**References**

**Engr. Md. Asif Uddain**

Director (Service & Product Development)

ACI Motors Ltd.

ACI Centre 245, Tejgaon Industrial Area,

Dhaka-1208, Bangladesh.

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| Cell:**+88 01713-399975** E-mail: **asif@aci-bd.com** |
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**Mr. Bijoy Krishna Hawlader**

Sr. Manager (Tender) Inst. Sales

Partex Plastics & Foundry Ltd.

Partex Group, 74 Mohakhali C/A, Dhaka - 1212

Cell: **+88-01926-680003**

E-mail: **bijoy@partex.net**

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Partha Sarathi Baral